



St. John's Urban Region Agriculture Appeal Board

Activity Plan

Fiscal Years 2017-20



Chairperson's Message

Honourable Steve Crocker
Minister of Fisheries and Land Resources
Petten Building
30 Strawberry Marsh Road
P.O. Box 8700
St. John's, NL A1B 4J6

Dear Minister:

In accordance with the provisions of the *Transparency and Accountability Act* for category 3 public bodies, I am pleased to submit a Performance-Based Activity Plan for the St. John's Urban Region Agriculture Appeal Board. This activity plan meets the requirements of the *Transparency and Accountability Act* for a Category 3 entity and covers the period of April 1, 2017 to March 31, 2020.

The St. John's Urban Region Agriculture Appeal Boards mandate is as follows:

- (a) Hear appeals of the decisions of the St. John's Land Development Advisory Authority concerning applications to carry out development on land in the St. John's Urban Region Agriculture Development Area;
- (b) Recommend that the Minister of the Department of Fisheries and Land Resources uphold, reverse or vary a decision of the St. John's Land Development Advisory Authority; and
- (c) Maintains records of minutes, including the attendance and proceedings of the St. John's Urban Region Agriculture Appeal Board at all appeal hearings.

The strategic directions of Government related to the Department of Fisheries and Land Resources have been considered in the creation of this activity plan.

My signature below is on behalf of the St. John's Urban Region Agriculture Appeal Board and indicative of the Board's accountability for the preparation of the Plan and achievement of its objective.

Respectfully submitted,



Chairperson

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1. Overview

The St. John's Urban Region Agriculture Appeal Board was created to hear appeals of the decisions of the St. John's Land Development Advisory Authority (Authority) regarding development within the St. John's Agricultural Development Area (ADA), and make recommendations in writing to the Minister of Fisheries and Land Resources (FLR) on appeals under the Regulations.

There are 12,166 hectares of land within the St. John's Urban Region ADA that fall within seven municipalities on the North East Avalon: St. John's, Conception Bay South, Logy Bay-Middle Cove-Outer Cove, Portugal Cove-St. Phillips, Flat Rock, Torbay and Pouch Cove.

Section 7 of the St. John's Urban Region Agriculture Development Area Regulations under the *Lands Act* requires the appointment of an appeal board to hear appeals of the decisions of the Authority. As per the regulation, the St. John's Urban Region Agriculture Appeal Board is appointed by the Minister. The St. John's Urban Region Agriculture Appeal Board must have at least three members to hear an appeal. All members are regionally located within the North East Avalon.

The number and timing of appeals requested will dictate the meeting schedule of the St. John's Urban Region Agriculture Appeal Board, however the board typically meets six times per year.

In addition to appointed members, The St. John's Urban Region Agriculture Appeal Board receives extensive operational support from FLR. Employees of the department perform many day to day administrative functions. Budgetary support for operations is also provided through the department.

Board Membership:

Position	Name	Region	Term
Chairperson	Peter Morris	Eastern	2017-2020
Member	Edward O'Reilly	Eastern	2017-2019
Member	Eugene Legge	Eastern	2017-2019
Member	Ed Woodrow	Eastern	2017-2019
Secretariat*	Megan Nichols	N/A	
Secretariat*	John Del Rizzo	N/A	

*Secretariat support provided by Department of Fisheries and Land Resources

Remuneration provided for the Chairperson and Members is provided as per Level 1 of the Standardized Rates for Rates of Remuneration for Boards, Commissions and Agencies.

For further information contact: Mr. John Del Rizzo, Land Management Specialist, Brookfield Road (T) 729-6758.

2. Mandate

The St. John's Urban Region Agriculture Appeal Boards mandate has a mandate to:

- (a) Hear appeals of the decisions of the Advisory Authority concerning applications to carry out development on land in the ADA;
- (b) Recommend that the Minister of FLR uphold, reverse or vary a decision of the Advisory Authority; and
- (c) Maintains records of minutes, including the attendance and proceedings of the St. John's Urban Region Agriculture Appeal Board at all appeal hearings.

3. Primary Clients

The clients of the St. John's Urban Region Agriculture Appeal Board are individuals, companies or organizations who apply through the municipal councils of the City of St. John's, Town of Portugal Cove-St. Philip's, Town of Pouch Cove, Town of Flatrock, Town of Torbay, Town of Logy Bay-Middle Cove-Outer Cove, and the Town of Conception Bay South to carry out development on land within the ADA and wish to appeal a decision of the Advisory Authority.

4. Objectives

The St. John's Urban Region Agriculture Appeal Board reviews appeals of decisions made by the Advisory Authority. All appeals are given due consideration under the regulations with the resulting recommendation being made to the Minister of FLR.

All applications that are refused development by the Advisory Authority are notified of their opportunity to appeal the decision to the St. John's Urban Region Agriculture Appeal Board.

The number and timing of appeals requested will dictate the meeting schedule of the St. John's Urban Region Agriculture Appeal Board and number of appeals heard.

As the focus of the St. John's Urban Region Agriculture Appeal Board will remain the same for the entire plan, the St. John's Urban Region Agriculture Appeal Board will report on the same objective and indicators in all three years.

Objective: By March 31, 2018, the St. John's Urban Region Agriculture Appeal Board will have reviewed all appeals of decisions by the St. John's Land Development Advisory Authority under the applicable Act and Regulations, and make recommendations regarding the appeal to the Minister of FLR.

Indicators:

- Reviewed all appeals as per the St. John's Urban Region Agriculture Development Regulations;
- Made recommendations to the Minister FLR; and
- Recorded minutes of proceedings