NEWFOUNDLAND AND LABRADOR CROP INSURANCE AGENCY

Annual Performance Report

April 01, 2017 - March 31, 2018
Chairperson’s Message

The Honourable Gerry Byrne  
Department of Fisheries and Land Resources  
Petten Building  
30 Strawberry Marsh Road  
P.O. Box 8700  
St. John’s, NL A1B 4J6

Dear Minister Byrne:

I am pleased to submit the Annual Performance Report for the Newfoundland and Labrador Crop Insurance Agency, a category three public body under the Transparency and Accountability Act. This report covers the period April 1, 2017 to March 31, 2018.

The Newfoundland and Labrador Crop Insurance Agency (NLCIA) recognizes its legislative role under the Crop Insurance Act to establish and carry out a crop insurance plan under the direction, supervision and control of the Minister. The NLCIA has prepared this report to outline its activities during the 2017-18 year in fulfillment of the objective established under the 2017-20 Activity Plan.

The Strategic Directions of Government related to the Department of Fisheries and Land Resources have been considered in the preparation of this report, as well as government’s commitment to increasing the province’s food self-sufficiency, as outlined in The Way Forward. The NLCIA provides producers with the opportunity to insure crop losses due to natural perils, which will help mitigate the financial risks that a producer would normally face.

My signature on behalf of the Agency signifies the Agency’s accountability for the preparation of this report and the achievement of its objective.

Respectfully submitted,

C. MacDonald
Cynthia MacDonald  
Chairperson
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Overview

The NLCIA is a Crown Corporation of the Province of Newfoundland and Labrador. In January 2018, officials from both the Provincial and Federal governments signed the Canadian Agricultural Partnership Multilateral Framework Agreement. A subsection of this Agreement states the parameters of and allows for the cost-sharing of the Agrilnsurance program. The NLCIA provides an affordable and effective Agrilnsurance program for vegetable producers and operates within the Crop Insurance Act. The membership of the NLCIA shall consist of not less than three and not more than seven members to be appointed by the Lieutenant-Governor in Council to hold office at pleasure.

The NLCIA consisted of the following Agency members as of March 31, 2018:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Appointment Term</th>
<th>Place of Residence as of March 31, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia MacDonald</td>
<td>Chairperson – Director of Agriculture Business Development, Department of Fisheries and Land Resources</td>
<td>At Pleasure</td>
<td>Corner Brook, NL</td>
</tr>
<tr>
<td>Nathan Dennis</td>
<td>Producer Representative</td>
<td>March 2018 – March 2022</td>
<td>Deer Lake, NL</td>
</tr>
<tr>
<td>Melvin J. Rideout</td>
<td>Producer Representative</td>
<td>March 2018 – March 2022</td>
<td>Cormack, NL</td>
</tr>
<tr>
<td>Gerald Wicks</td>
<td>Vice-Chairperson – Agricultural Development Officer, Agriculture Business Development Division, Department of Fisheries and Land Resources</td>
<td>At Pleasure</td>
<td>St. John’s, NL</td>
</tr>
<tr>
<td>Dr. Peggy Dixon</td>
<td>Federal Representative</td>
<td>At Pleasure</td>
<td>St. John’s, NL</td>
</tr>
</tbody>
</table>

The headquarters of the NLCIA is in Corner Brook at 3 Herald Avenue, there is a field location in St. John’s that handles the eastern region of the province. There is also a field location in Pynn’s Brook that looks after clients in the western region of the province as well as Labrador. An Agricultural Development Officer with the Department of Fisheries and Land Resources also assists producers in the Happy Valley-Goose Bay area.

If you would like to contact the NLCIA, you can call the Program Manager at 709-637-2473. Additionally, this report is available in alternate formats.

The NLCIA operates under the umbrella of the Department of Fisheries and Land Resources.
with an annual budget of approximately $476,420 before accounting for revenue received from the Federal Government of Canada. Annual revenues of $319,362 include premiums from insured producers, Provincial Government’s share of premiums, and late payment fees. Program revenues are dependent on program uptake and will fluctuate from year to year. Annual expenditures of $288,767 include administration costs and indemnity payments to producers for crop losses. Expenditures are different for the 2017-18 fiscal year because there were two positions vacant for a portion of the year. Since the NLCIA is part of the national Agrilinsurance Program, the administration costs of the program are cost-shared on a 60:40 federal-provincial basis. The annual financial statements of the Crop Insurance Agency (see Appendix B) are audited by the Office of the Auditor General of Newfoundland and Labrador.

Up to four Agriculturist IIs employed with the Department of Fisheries and Land Resources assist the NLCIA with field inspections. Also, the Financial Officer who administers the NLCIA is an employee of the Department of Fisheries and Land Resources.

In years where crop losses occur, through one or more insurable perils, financial compensation is provided to help alleviate the financial strain these losses may cause. The amount of compensation paid to producers is dependent upon the coverage value chosen by the producer at the beginning of the crop season. Agrilinsurance premiums are paid on a cost-shared basis with producers paying 40 per cent, the Federal Government paying 36 per cent and the Provincial Government paying 24 per cent. These premiums are deposited into a fund from which indemnities are drawn. Premiums reported in 2017-18 totaled $43,314.97, which includes the governments’ premiums as well as the producers’ premiums. This figure is lower than the premiums reported in 2016-17 due to the lower number of producers that were insured in 2017-18. Appendix A shows the base rate premiums for 2017-18.

In 2017-18, there were 11 producers enrolled in the Agrilinsurance program with $15,526.07 incurred in crop losses up to March 31, 2018; approximately $29,288 less than indemnities realized in 2016-17 ($44,814.75).

**Mandate**

The mandate of the NLCIA is to establish and carry out a crop insurance program under the direction, supervision and control of the Minister of Fisheries and Land Resources. The Crop Insurance Act can be found on the House of Assembly webpage at [http://www.assembly.nl.ca/legislation/sr/statutes/c39.html](http://www.assembly.nl.ca/legislation/sr/statutes/c39.html).

**Highlights and Partnerships**

The NLCIA is a program that has multiple partnership relationships with other entities including producers, Agriculture and Agri-Food Canada (AAFC), and industry associations. The Agency’s programming is cost shared through a 60:40 Federal – Provincial partnership. The NLCIA
partners with industry by having two industry representatives on the board of directors for the Agency. Through these partnerships the Province is able to promote and deliver this Business Risk Management program which provides producers with the ability to financially stabilize their businesses in the event of a crop loss, which in turn contributes to food self-sufficiency.

Report on Performance

In its 2017-20 Activity Plan, the administration of the Agrilinsurance Program was identified as the key priority of the NLCIA for the 2017-20 planning period. The NLCIA’s work is in line with the government’s commitment to increasing the province’s food self-sustainability as outlined in The Way Forward. The Agrilinsurance Program provides producers with an opportunity to be financially stable in the event of a major crop loss.

Through the administration of the Agrilinsurance Program, the NLCIA’s activities during 2017-18 directly supported primary agriculture production. Activities also contributed to overall agrifoods resource management and provided direct support to industry to help strengthen competitiveness, both factors which support the government’s commitments toward the province’s food self-sustainability.

The NLCIA’s 2017-20 Activity Plan can be found on the Publications section of the Department of Fisheries and Land Resources website at www.faa.gov.nl.ca.

Issue 1: Management and Administration of the AgrilInsurance Program

The primary issue of the NLCIA is to deliver the AgrilInsurance program to the horticultural producers of Newfoundland and Labrador who choose to participate and to assess the feasibility of offering new insurance plans upon request by industry. The same objective and indicators were used each year within the 2017-20 planning period, as was noted in the 2017-20 Activity Plan.

Objective: By March 31, 2018, the NLCIA will have delivered insurance plans to producers and helped support sustainability/best management practices on farms.

Indicators:

- Provided advisory services to producers, as required, regarding sustainability/best management practices on farms
  FLR staff provided agriculture advisory services to producers on a continuous basis as needed or requested by producers, such as proper crop rotation management, general agricultural advice, and scouting for disease and pest issues – testing where necessary.

- Requested and reviewed crop rotation and/or green manure plans from
participating producers
Crop rotation and/or green manure plans were requested and reviewed as part of producer application requirements. Plans were requested from all applicants.

- Registered applications for crop insurance
The NLCIA sent applications to 106 vegetable producers by March 31, 2017. Eleven producers returned a completed application by the April 30, 2017 deadline. Upon receipt of these applications, the prospective participants were registered into the Crop Insurance NLCIA’s databank.

- Reviewed applications to ensure they meet requirements
The applications and related crop rotations submitted by applicants were reviewed by NLCIA staff. All applications were approved.

- Issued contracts to approved applicants
A contract with the NLCIA was issued for each of the 11 approved applicants. The signed contract was placed in the participant’s file. The contract spelled out, in detail, the terms and conditions of the program, the responsibilities of both the participant and the NLCIA, the crops and perils covered and planting deadlines, harvesting deadlines, price options and coverage levels. The contract also included the methodology for determining the premium to be paid by the participant and the deadline for paying the premium.

- Measured and inspected insured fields
Agriculturist IIIs measured all insured fields with Global Positioning System units to determine the precise size of each insured field and test dig markers were placed. At the same time, each field was inspected to ensure the participant was following generally accepted practices of seedbed preparation and seeding/planting techniques. A total of 117.21 acres was insured in 2017-18.

- Completed test digs and yield calculations
During the harvest season, the Agriculturists II harvested the test digs in each field. By weighing the test dig results and using these results staff were able to calculate the marketable yield for each crop insured. These yield calculations were completed for each crop and each participant. The yield calculations were then compared to the guaranteed yield calculated for each participant to determine whether or not the insured producer was in a claim position.

- Reviewed all claims
By the end of the fiscal year the Board of Directors of the NLCIA reviewed and decided on the validity of eight claims made by producers for crop losses incurred in 2017-18.
Decisions communicated to applicants and indemnities paid, where applicable
In 2017-18, four participants submitted eight claims, six of which were approved, resulting in indemnity payments in the amount of $15,526.07 for 2017-18. Two claims were denied by the Board due to the producer not harvesting the insured crop. The program manager of the NLCIA communicated the decisions of the NLCIA to the respective participants.

Commenced appeal process when requested by producers
Producers who participate in the program and do not agree with the decisions of the NLCIA with respect to their claims have the right to appeal. The participants are given two weeks to file a notice of intent to appeal followed by appointing an arbitrator agreeable to both parties. No appeals were submitted related to the 2017-18 crop year.

Assessed feasibility of covering new crop products, upon request, and carried out development work on insurance plans for new crops approved
At the 2017-18 annual board meeting, direction was given to the program manager to work on developing an insurance product for fresh market vegetables. Work on this project has been started and details will be provided to the NLCIA Board for consideration.

Published fact sheets
The NLCIA continues to work on developing fact sheets to provide agronomic information to Newfoundland and Labrador farmers. Due to competing priorities and staff vacancies fact sheets were not published in 2017-18.

Opportunities and Challenges
The challenges that continue to affect the AgrilInsurance program include communicating the yield assessment methodology which is often questioned by producers, increasing producer participation, and covering large geographical regions within the province where producers are widely spread out.

Also, the ongoing research and development of programs to cover important but previously uninsurable crops is a key opportunity for future development of the AgrilInsurance program.
Appendix A: NLCIA 2017-18 Premium Base Rates

The base rates in the table below are developed by AAFC using average production and yield data from past participants in the AgriInsurance program. The base rates are used to calculate premium rates for producers that are interested in participating in the AgriInsurance Program.

<table>
<thead>
<tr>
<th></th>
<th>Beet</th>
<th>Cabbage</th>
<th>Carrot (M)</th>
<th>Carrot (P)</th>
<th>Parsnip</th>
<th>Potato</th>
<th>Rutabaga</th>
</tr>
</thead>
<tbody>
<tr>
<td>60%</td>
<td>0.3122</td>
<td>0.1288</td>
<td>0.2228</td>
<td>0.3263</td>
<td>0.1942</td>
<td>0.0733</td>
<td>0.1308</td>
</tr>
<tr>
<td>70%</td>
<td>0.3388</td>
<td>0.1552</td>
<td>0.2723</td>
<td>0.3518</td>
<td>0.2571</td>
<td>0.1170</td>
<td>0.1682</td>
</tr>
<tr>
<td>80%</td>
<td>0.3613</td>
<td>0.1843</td>
<td>0.3153</td>
<td>0.3855</td>
<td>0.3043</td>
<td>0.1591</td>
<td>0.2047</td>
</tr>
</tbody>
</table>
Appendix B: NLCIA 2017-18 Financial Statements
Management's Report

Management's Responsibility for the Newfoundland and Labrador Crop Insurance Agency, Newfoundland and Labrador Crop Insurance Fund Financial Statements

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that transactions are properly authorized, assets are safeguarded and liabilities are recognized.

Management is also responsible for ensuring that transactions comply with relevant policies and authorities and are properly recorded to produce timely and reliable financial information.

The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial information periodically and external audited financial statements yearly.

The Auditor General conducts an independent audit of the annual financial statements of the Newfoundland and Labrador Crop Insurance Agency, Newfoundland and Labrador Crop Insurance Fund, in accordance with Canadian generally accepted auditing standards, in order to express an opinion thereon. The Auditor General has full and free access to financial management of the Newfoundland and Labrador Crop Insurance Agency.

On behalf of the Newfoundland and Labrador Crop Insurance Agency.

Ms. Cynthia MacDonald, P.Ag.
Director of Agriculture Business Development
INDEPENDENT AUDITOR’S REPORT

To the Board of Directors
Newfoundland and Labrador Crop Insurance Agency, Newfoundland and Labrador Crop Insurance Fund
Corner Brook, Newfoundland and Labrador

Report on the Financial Statements

I have audited the accompanying financial statements of the Newfoundland and Labrador Crop Insurance Agency, Newfoundland and Labrador Crop Insurance Fund, which comprise the statement of financial position as at March 31, 2018, the statement of operations for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.
Independent Auditor’s Report (cont.)

Opinion

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Newfoundland and Labrador Crop Insurance Agency, Newfoundland and Labrador Crop Insurance Fund as at March 31, 2018, and its financial performance for the year then ended in accordance with Canadian public sector accounting standards.

JULIA MULLALEY, CPA, CA
Auditor General

June 15, 2018
St. John’s, Newfoundland and Labrador
NEWFOUNDLAND AND LABRADOR CROP INSURANCE AGENCY  
NEWFOUNDLAND AND LABRADOR CROP INSURANCE FUND  
STATEMENT OF FINANCIAL POSITION  
As at March 31

<table>
<thead>
<tr>
<th>Financial Assets</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$170,964</td>
<td>$140,363</td>
</tr>
<tr>
<td>Accounts receivable (Note 6)</td>
<td>6</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>170,970</td>
<td>140,375</td>
</tr>
<tr>
<td>Liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net financial assets</td>
<td>170,970</td>
<td>140,375</td>
</tr>
</tbody>
</table>

| Non-Financial Assets                     |         |         |
| Accumulated surplus                      | $170,970| $140,375|

Contractual Rights (Note 9)

*The accompanying notes are an integral part of these financial statements*

Signed on behalf of the Board:  
C. MacDonald  
Chairperson

Peggy L. Grant  
Member

Office of the Auditor General
NEWFOUNDLAND AND LABRADOR CROP INSURANCE AGENCY
NEWFOUNDLAND AND LABRADOR CROP INSURANCE FUND
STATEMENT OF OPERATIONS
For the Year Ended March 31

<table>
<thead>
<tr>
<th></th>
<th>2018 Budget</th>
<th>2018 Actual</th>
<th>2017 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Government of Canada (Note 7)</td>
<td>$ 260,000</td>
<td>$ 179,538</td>
<td>$ 245,889</td>
</tr>
<tr>
<td>Province of Newfoundland and Labrador (Note 7)</td>
<td>$ 170,000</td>
<td>$ 119,692</td>
<td>$ 163,926</td>
</tr>
<tr>
<td>Premiums from insured persons</td>
<td>$ 50,000</td>
<td>$ 17,326</td>
<td>$ 43,734</td>
</tr>
<tr>
<td>Late payment fees</td>
<td>-$</td>
<td>$ 400</td>
<td>$ 1,200</td>
</tr>
<tr>
<td>Bad debt recovery</td>
<td>-$</td>
<td>$ 2,406</td>
<td>-$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$ 480,000</td>
<td>$ 319,362</td>
<td>$ 454,749</td>
</tr>
</tbody>
</table>

| **EXPENSES** (Note 8) |             |             |             |
| Production Insurance Program | $ 120,000   | $ 15,526    | $ 44,814    |
| Administration         | $ 356,420   | $ 273,241   | $ 347,674   |
| **Total**              | $ 476,420   | $ 288,767   | $ 392,488   |

|                      |             |             |             |
| Annual surplus       | $ 3,580     | $ 30,595    | $ 62,261    |
| Accumulated surplus, beginning of year | $ 140,375   | $ 140,375   | $ 78,114    |
| Accumulated surplus, end of year       | $ 143,955   | $ 170,970   | $ 140,375   |

The accompanying notes are an integral part of these financial statements.
NEWFOUNDLAND AND LABRADOR CROP INSURANCE AGENCY
NEWFOUNDLAND AND LABRADOR CROP INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
March 31, 2018

1. Nature of operations

The Newfoundland and Labrador Crop Insurance Agency (the Agency) operates under the authority of the Crop Insurance Act. The purpose of the Agency is to operate the Newfoundland and Labrador Crop Insurance Fund to provide insurance to farmers of the Province to restrict the amount of financial loss due to crop failure. Its affairs are managed by a Board of Directors appointed by the Lieutenant-Governor in Council. These statements are a representation of the activities of the Newfoundland and Labrador Crop Insurance Fund.

The Agency is a Crown entity of the Province of Newfoundland and Labrador and as such is not subject to Provincial or Federal income taxes.

2. Summary of significant accounting policies

(a) Basis of accounting

The Agency is classified as an Other Government Organization as defined by the Canadian public sector accounting standards (CPSAS). These financial statements are prepared by management in accordance with CPSAS for provincial reporting entities established by the Canadian Public Sector Accounting Board (PSAB). The Agency does not prepare a statement of change in net financial assets and a statement of cash flows as this information is readily apparent from the other statements. In addition, the Agency does not prepare a statement of re-measurement gains and losses as the Agency does not enter into relevant transactions or circumstances that are being addressed by the statement.

(b) Financial instruments

The Agency’s financial instruments recognized in the statement of financial position consist of cash and accounts receivable. The Agency generally recognizes a financial instrument when it enters into a contract which creates a financial asset or financial liability. Financial assets and financial liabilities are initially measured at cost, which is the fair value at the time of acquisition.

The Agency subsequently measures all of its financial assets and financial liabilities at cost or amortized cost. Financial assets measured at cost include cash. Financial assets measured at amortized cost include accounts receivable.

The carrying values of cash and accounts receivable approximate current fair value due to their nature and/or the short-term maturity associated with these instruments.

(c) Cash

Cash includes cash in bank.
2. Significant accounting policies (cont.)

(d) Revenue recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Government transfers (Province of Newfoundland and Labrador premium contributions and Government of Canada premium contributions) are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except when and to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulations giving rise to the liabilities are settled.

(e) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Indemnity claims under the Production Insurance Program are reported on an accrual basis. Indemnity claims are paid to insured persons upon approval by the Board of Directors of submitted insurance claims.

The Agency is administered as a division of the Department of Fisheries and Land Resources. Expenses related to salaries and administration costs are paid directly by the Department of Fisheries and Land Resources and are reflected in these financial statements as expenses of the Agency and as revenue from the Province.

The Province and the Government of Canada have entered into a cost-shared agreement in which administration expenses are funded 60% by the Federal Government and 40% by the Province.

(f) Measurement uncertainty

The preparation of financial statements in conformity with CPSAS requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of the revenues and expenses during the period. Items requiring the use of significant estimates include the collectability of accounts receivable.

Estimates are based on the best information available at the time of preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.
3. Changes in accounting policies

(a) New accounting standards

On April 1, 2017, the Agency adopted the following five new CPSAS Handbook Sections:

PS 2200 Related Party Disclosures – a new standard defining related parties and establishing disclosure requirements for related party transactions.

PS 3210 Assets – a new standard providing guidance for applying the definition of assets and establishing general disclosure requirements for assets but does not provide guidance for the recognition and disclosure of specific types of assets.

PS 3320 Contingent Assets – a new standard defining and establishing disclosure requirements for contingent assets but does not include disclosure standards for specific types of contingent assets.

PS 3380 Contractual Rights – a new standard defining and establishing disclosure requirements for contractual rights but does not include disclosure standards for specific types of contractual rights.

PS 3420 Inter-entity Transactions – a new standard on how to account for and report transactions between public sector entities that comprise a government's reporting entity from both a provider and recipient perspective.

In accordance with PS 3380 Contractual Rights, the Agency now discloses contractual rights as outlined in Note 9. The other accounting changes had no significant impact on the financial statements.

(b) Accounting pronouncement

The PSAB has issued PS 3430 Restructuring Transactions which is effective April 1, 2018. This is a new standard on how to account for and report restructuring transactions by both transferors and recipients of assets and/or liabilities. The standard has not been applied in these financial statements.

The Agency plans to adopt this standard by the effective date and is currently analyzing the impact the standard will have on the financial statements.
4. Financial risk management

The Agency recognizes the importance of managing risks and this includes policies, procedures and oversight designed to reduce risks identified to an appropriate threshold. The Agency is exposed to credit risk and liquidity risk through its financial instruments. The Agency is not exposed to market risk. There was no significant change in the Agency’s exposure to these risks or its processes for managing these risks from the prior year.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Agency’s main credit risk relates to cash and accounts receivable. The Agency’s maximum exposure to credit risk is the carrying amounts of these financial instruments. The Agency is not exposed to significant credit risk with its cash because this financial instrument is held with a Chartered Bank. The Agency is exposed to significant credit risk related to its accounts receivable. The Agency has policies and procedures for the monitoring and collection of its accounts receivable so as to mitigate potential credit losses. Any estimated impairment of these accounts receivable has been provided for through a provision for doubtful accounts as disclosed in Note 6.

Liquidity risk

Liquidity risk is the risk that the Agency will be unable to meet its contractual obligations and financial liabilities as they come due. The Agency manages liquidity risk by monitoring its cash flows and ensuring that it has sufficient resources available to meet its contractual obligations and financial liabilities.

5. Related party transactions

The Agency is administered by employees of the Department of Fisheries and Land Resources. Salaries and other costs of $273,241 (2017 - $344,213) applicable to the operation of the Agency have been paid or are payable by the Department of Fisheries and Land Resources and are reflected in these financial statements as expenses of the Agency and as revenue in the form of payments made by the Province. The Province recovered $163,945 (2017 - $206,528) of these administration expenses from the Government of Canada under the Canada-Newfoundland and Labrador AgriInsurance Program funded under the Growing Forward 2 Framework Agreement.
6. Accounts receivable

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Premiums from insured persons</td>
<td>$3,055</td>
<td>$6,592</td>
</tr>
<tr>
<td></td>
<td>3,055</td>
<td>6,592</td>
</tr>
<tr>
<td>Less: provision for doubtful accounts</td>
<td>3,049</td>
<td>6,580</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$6</td>
<td>$12</td>
</tr>
</tbody>
</table>

7. Premium contributions and administrative expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Government of Canada</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premium contributions</td>
<td>$15,593</td>
<td>$39,361</td>
</tr>
<tr>
<td>Payments for administration</td>
<td>163,945</td>
<td>206,528</td>
</tr>
<tr>
<td></td>
<td>$179,538</td>
<td>$245,889</td>
</tr>
<tr>
<td>Province of Newfoundland and Labrador</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Premium contributions</td>
<td>$10,396</td>
<td>$26,241</td>
</tr>
<tr>
<td>Payments for administration</td>
<td>109,296</td>
<td>137,685</td>
</tr>
<tr>
<td></td>
<td>$119,692</td>
<td>$163,926</td>
</tr>
</tbody>
</table>
NEWFOUNDLAND AND LABRADOR CROP INSURANCE AGENCY
NEWFOUNDLAND AND LABRADOR CROP INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS
March 31, 2018

8. Expenses by object

The following is a summary of expenses by object:

<table>
<thead>
<tr>
<th></th>
<th>2018 Budget (Note 10)</th>
<th>2018 Actual</th>
<th>2017 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bad debt expense</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 3,461</td>
</tr>
<tr>
<td>Bank charges</td>
<td>20</td>
<td>6</td>
<td>12</td>
</tr>
<tr>
<td>Board expenses</td>
<td>4,000</td>
<td>-</td>
<td>1,005</td>
</tr>
<tr>
<td>Equipment supplies</td>
<td>4,000</td>
<td>-</td>
<td>264</td>
</tr>
<tr>
<td>Indemnity claims</td>
<td>120,000</td>
<td>15,526</td>
<td>44,814</td>
</tr>
<tr>
<td>Professional services</td>
<td>3,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Purchased services</td>
<td>5,000</td>
<td>5,047</td>
<td>8,185</td>
</tr>
<tr>
<td>Salaries and employee benefits</td>
<td>300,000</td>
<td>249,006</td>
<td>303,098</td>
</tr>
<tr>
<td>Supplies</td>
<td>13,400</td>
<td>11,904</td>
<td>6,927</td>
</tr>
<tr>
<td>Transportation and communication</td>
<td>27,000</td>
<td>7,278</td>
<td>24,722</td>
</tr>
<tr>
<td></td>
<td>$ 476,420</td>
<td>$ 288,767</td>
<td>$ 392,488</td>
</tr>
</tbody>
</table>

9. Contractual Rights

The operations of the Agency will be cost-shared under the Canada - Newfoundland and Labrador AgrilInsurance Agreement of the Canadian Agricultural Partnership - a five-year federal, provincial and territorial agreement from 2018-19 to 2022-23. AgrilInsurance is a part of the Business Risk Management suite of programs and provides insurance against production losses for specified perils.

The administration cost of the AgrilInsurance program will be jointly funded under the AgrilInsurance Agreement between Agriculture and Agri-Food Canada and the Department of Fisheries and Land Resources on a 60:40 percent basis respectively. The total premium costs will be shared between the federal government, the provincial government and the producer on a 36:24:40 percent basis respectively.

10. Budgeted figures

Budgeted figures, which have been prepared on a cash basis, are provided for comparison purposes and have been approved by the Board of Directors.